



MB-800^{Q&As}

Microsoft Dynamics 365 Business Central Functional Consultant

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QUESTION 1

DRAG DROP

A company is replacing their current solution with Dynamics 365 Business Central.

During the user acceptance testing, you identify several gaps in the solution.

You must add new functionality to the accounts receivable role center to allow order entry clerks to view the number of sales orders that they have created for the month to date. Clerks must be able to move the new role center element to

another position on their interface.

Accounts receivable clerks each have a specific order in which they enter sales order data. You must optimize the order entry process for these users.

You need to configure the system.

Which features should you use? To answer, drag the appropriate features to the correct requirements. Each feature may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:



Features

Designer

My Settings

Personalization

Advanced Settings

Answer Area

Requirement

Feature

Display the number of sales orders created for the month to date.

Optimize the order entry screen for users.

Correct Answer:



Features

My Settings

Advanced Settings

Answer Area

Requirement

Display the number of sales orders created for the month to date.

Optimize the order entry screen for users.

Feature

Designer

Personalization

Box 1: Designer

The changes you make in Designer will apply to all users.

Here is a quick overview of capabilities in Designer:



| Features | Applies to |
|--|--|
| Add components | fields, columns, actions in navigation bar |
| Move components | fields, columns, cues, parts, actions, and action groups |
| Remove components | fields, columns, cues, parts, actions, and action groups |
| Hide and unhide components | parts |
| Change field importance, like showing in collapsed FastTab header or under Show More | fields |
| Exclude field from Quick Entry | fields, columns |
| Set freeze pane and clear freeze pane | columns |
| Adjust column width | columns |
| Edit caption | FastTabs, cards, FactBoxes |
| Save extension/download code | general |
| Preview design | general |

Box 2: Personalization

Use of Quick Entry in combination with Personalization to streamline the tab order for fields in the Sales Order page.

Launch Personalization and adjust the Quick Entry setting.

Reference:

<https://docs.microsoft.com/en-us/dynamics365/business-central/dev-itpro/developer/devenv-inclient-designer>

<https://www.wipfli.com/insights/articles/tc-dynamics-365-business-central-april-new-features-part2>

QUESTION 2

HOTSPOT



A bank is implementing Dynamics 365 Business Central.

Each bank account must be configured to a unique G/L Account.

You need to set up the first bank account.

How should you configure the system? To answer, select the appropriate options in the answer area.

NOTE: Each correct selection is worth one point.

Hot Area:

Answer Area

| Control | Assignment | | | | | | | | | | |
|----------------------------------|---|--|---|--------------------------------|--|----------------------------|--|-----------------------|--|----------------------------|--|
| Bank Account Nos. | <table border="1"><tr><td></td><td>▼</td></tr><tr><td>Bank Account Posting groups</td><td></td></tr><tr><td>General Ledger Setup</td><td></td></tr><tr><td>Cash Flow Setup</td><td></td></tr><tr><td>Source Code Setup</td><td></td></tr></table> | | ▼ | Bank Account Posting groups | | General Ledger Setup | | Cash Flow Setup | | Source Code Setup | |
| | ▼ | | | | | | | | | | |
| Bank Account Posting groups | | | | | | | | | | | |
| General Ledger Setup | | | | | | | | | | | |
| Cash Flow Setup | | | | | | | | | | | |
| Source Code Setup | | | | | | | | | | | |
| G/L Account for the bank account | <table border="1"><tr><td></td><td>▼</td></tr><tr><td>General Business Posting group</td><td></td></tr><tr><td>Bank Account Posting group</td><td></td></tr><tr><td>General Posting Setup</td><td></td></tr><tr><td>Bank Account Currency Code</td><td></td></tr></table> | | ▼ | General Business Posting group | | Bank Account Posting group | | General Posting Setup | | Bank Account Currency Code | |
| | ▼ | | | | | | | | | | |
| General Business Posting group | | | | | | | | | | | |
| Bank Account Posting group | | | | | | | | | | | |
| General Posting Setup | | | | | | | | | | | |
| Bank Account Currency Code | | | | | | | | | | | |

Correct Answer:



Answer Area

| Control | Assignment | | | | | | | | | | |
|----------------------------------|---|--|---|--------------------------------|--|----------------------------|--|-----------------------|--|----------------------------|--|
| Bank Account Nos. | <table border="1"><tr><td></td><td>▼</td></tr><tr><td>Bank Account Posting groups</td><td></td></tr><tr><td>General Ledger Setup</td><td></td></tr><tr><td>Cash Flow Setup</td><td></td></tr><tr><td>Source Code Setup</td><td></td></tr></table> | | ▼ | Bank Account Posting groups | | General Ledger Setup | | Cash Flow Setup | | Source Code Setup | |
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| General Ledger Setup | | | | | | | | | | | |
| Cash Flow Setup | | | | | | | | | | | |
| Source Code Setup | | | | | | | | | | | |
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| | ▼ | | | | | | | | | | |
| General Business Posting group | | | | | | | | | | | |
| Bank Account Posting group | | | | | | | | | | | |
| General Posting Setup | | | | | | | | | | | |
| Bank Account Currency Code | | | | | | | | | | | |

Reference: <https://usedynamics.com/business-central/finance/general-ledger-setup/>

<https://docs.microsoft.com/en-gb/dynamics365/business-central/bank-how-setup-bank-accounts>

QUESTION 3

A company uses Dynamics 365 Business Central for their receivables.

The company wants to mark any automatically matched payments to open invoices as not requiring a review if they match the highest degree of confidence that the two transactions are a match.

You need to configure payment matching rules.

Which three criteria should you configure? Each correct answer presents part of the solution. NOTE: Each correct selection is worth one point.

- A. Statement amount
- B. Account number
- C. Related-party fields
- D. Transaction date
- E. Transaction text

Correct Answer: ACE

Reference: <https://docs.microsoft.com/en-us/dynamics365/business-central/receivables-how-set-up-payment-application-rules>



QUESTION 4

A company uses Dynamics 365 Business Central.

A customer wants to sell items that are not normally counted in the company's warehouse.

You need to configure the system to meet this requirement.

What should you set up?

- A. Non-Inventory Item type
- B. Item charge
- C. Inventory Item type
- D. Resource

Correct Answer: A

Reference: <https://docs.microsoft.com/en-gb/dynamics365/business-central/inventory-about-item-types>

QUESTION 5

DRAG DROP

An accountant discovers inconsistencies between financial statements and balances in the chart of accounts.

You suspect that the discrepancies might be a result of missing categories and subcategories.

You need to ensure that the financial statements match the chart of accounts.

Which three actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

Select and Place:

Actions

- Create subcategories for each category.
- Rename the general ledger account to match the category and subcategory in the chart of accounts.
- Verify that the financial statements match the chart of accounts.
- Add the accounts to the analysis view.
- Add the missing categories and subcategories to the general ledger accounts.

Answer Area

Correct Answer:



Actions

Rename the general ledger account to match the category and subcategory in the chart of accounts.

Add the accounts to the analysis view.

Answer Area

Create subcategories for each category.

Add the missing categories and subcategories to the general ledger accounts.

Verify that the financial statements match the chart of accounts.

Reference: <https://docs.microsoft.com/en-gb/dynamics365/business-central/finance-general-ledger>

QUESTION 6

DRAG DROP

You manage several companies within one Dynamics 365 Business Central database. Most users work in only one of these companies, where they have a specific role.

You need to set up security according to company requirements.

Which setup should you use? To answer, drag the appropriate setups to the correct requirements. Each setup may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:

Setups

Permission Sets and Permissions

Profile (Role)

User Personalization

Users and User Groups

Answer Area

| | Requirement | Setup |
|--|---|--------------|
| | Assign a role center to a user. | Setup |
| | Define the active profiles for a company. | Setup |
| | Allow users to work only within their own company. | Setup |
| | Set record security to limit user rights to view data from a table. | Setup |

Correct Answer:



| Setups | Requirement | Setup |
|--------|---|---------------------------------|
| | Assign a role center to a user. | User Personalization |
| | Define the active profiles for a company. | Profile (Role) |
| | Allow users to work only within their own company. | Users and User Groups |
| | Set record security to limit user rights to view data from a table. | Permission Sets and Permissions |

Reference: <https://docs.microsoft.com/en-gb/dynamics365/business-central/admin-users-profiles-roles>

<https://stoneridgesoftware.com/navigating-security-permissions-and-user-groups-in-dynamics-365-business-central/>

QUESTION 7

You need to enforce restrictions for salespeople and regions to meet the requirements for Commission. What should you do?

- A. Set Salesperson and Region dimensions to Limited.
- B. Assign Default Dimension Priorities to list Salesperson first.
- C. Set the dimension combination between the Salesperson and the Region to Blocked.
- D. Add Default Dimensions for Salesperson on Customer Cards.

Correct Answer: A

Reference: <https://docs.microsoft.com/en-gb/dynamics365/business-central/finance-dimensions>

QUESTION 8

A customer in the restaurant buying group purchases olive oil on the date of the overstock special.

You need to verify the sales price of the product for the customer.

Which price will the system generate?

- A. \$15.30
- B. \$16.15
- C. \$17.00
- D. \$18.00

Correct Answer: C



An overstocked olive oil has a regular price of \$20 per unit.

However, on a specific day only, there is an overstock special at a 15 percent discount off the regular price.

The 15% is deducted from the 'regular' price (\$20), not the special price that the restaurant buying group pay (\$18).

QUESTION 9

A company implements Dynamics 365 Business Central.

The company plans to automatically post inventory-related documents simultaneously when posting sales transactions.

You need to configure sales and receivables.

Which two settings should you use? Each correct answer presents a complete solution.

NOTE: Each correct selection is worth one point.

- A. Return Receipt on Credit Memo
- B. Stock warning
- C. Document Default Line Type
- D. Shipment on Invoice

Correct Answer: AD

To automatically post inventory-related documents simultaneously when posting sales transactions in Dynamics 365 Business Central, you should configure the following settings:

A. Return Receipt on Credit Memo: This setting allows the system to automatically post a return receipt when a credit memo is posted. This affects inventory levels as the returned items are added back into inventory.

D. Shipment on Invoice: This setting allows the system to automatically post a shipment when an invoice is posted. This reduces inventory levels as the shipped items are removed from inventory.

The other options, Stock warning (B) and Document Default Line Type (C), are not directly related to automatically posting inventory-related documents when posting sales transactions. Stock warning is a setting that alerts users when inventory levels are low, and Document Default Line Type determines the default line type for new lines in sales and purchase documents.

QUESTION 10

DRAG DROP

A company uses Dynamics 365 Business Central.

The sales department requires an approval process for new products. A sales order of more than \$10,000 must be approved by the sales director.

You need to set up a sales approval workflow.



Which page should you use? To answer, drag the appropriate pages to the correct requirements. Each page may be used once, more than once, or not at all. You may need to drag the split bar between panes or scroll to view content.

NOTE: Each correct selection is worth one point.

Select and Place:

Pages

Approval User Setup

Workflow User Group

Workflow

Answer Area

Requirement

Sales amount approval limit for users

Sales document type for approval

Sales items in documents for approval

Page

Correct Answer:



Pages

| |
|--|
| |
| |
| |

Answer Area

Requirement

Sales amount approval limit for users

Sales document type for approval

Sales items in documents for approval

Page

Approval User Setup

Workflow

Workflow User Group

Box 1: Approval User Setup

Before you can create workflows that involve approval steps, you must set up the workflow users who are involved in approval processes. On the Approval User Setup page, you also set amount limits for specific types of requests and define substitute approvers to whom approval requests are delegated when the original approver is absent. To set up an approval user

1.

Choose the Search icon, enter Approval User Setup, then choose the related link.

2.

Create a new line on the Approval User Setup page, then fill the fields as described in the following table.

*

Request Amount Approval Limit

Specify the maximum amount in LCY that the person identified in the User ID field can approve for purchase quotes.

*

Etc.



Box 2: Workflow Select the document type at the workflow level. Box 3: Workflow User group

Before you can create approval workflows, you must set up the users who take part in workflows. This is necessary, for example, to specify who will receive a notification to act on a workflow step.

On the Workflow User Groups page, you can set up users in workflow user groups, and specify the users' number in a process sequence, such as an approver chain.

Workflow users functioning as approval users, including both approval requesters and approvers, must also be set up on the Approval User Setup page.

To set up a workflow user

1.

Choose Search icon, enter Workflow User Groups, then choose the related link.

2.

Choose the New action. The Workflow User Group page opens.

3.

In the Code field, enter a maximum of 20 characters to identify the workflow.

4.

In the Description field, describe the workflow.

5.

On the Workflow User Group Members FastTab, fill in the fields on the first line as described in the following table.

*

User Name - Specify the user to take part in workflows.

*

Sequence No. - Specify the order in which the workflow user engages in a workflow relative to other users. This field can specify, for example, when the user approves relative to other approvers by setting up the Workflow User Group option in the Approver Type field on the related workflow response.

Reference: <https://learn.microsoft.com/en-us/dynamics365/business-central/across-how-to-set-up-approval-users>
<https://learn.microsoft.com/en-us/dynamics365/business-central/across-how-to-set-up-workflow-users>

QUESTION 11

DRAG DROP

You are creating a filtered view of a Chart of Accounts page.

The page must be filtered to display Net Change values only for transactions between a specific date range. You must save the filtered view for future use.



You need to filter on transactions occurring between January 1, 2020 and January 31, 2020.

Which three actions should you perform in sequence? To answer, move the appropriate actions from the list of actions to the answer area and arrange them in the correct order.

Select and Place:

Actions

- Set the date range to **01/01/20|01/31/20** and save the view.
- Select **Date Filter**.
- Add a **Filter totals by** filter.
- Select **Net Change**.
- Set the date range to **01/01/20..01/31/20** and save the view.
- Add a **Filter list by** filter.

Answer Area

Correct Answer:

Actions

- Set the date range to **01/01/20|01/31/20** and save the view.
-
-
- Select **Net Change**.
-
- Add a **Filter list by** filter.

Answer Area

- Add a **Filter totals by** filter.
- Select **Date Filter**.
- Set the date range to **01/01/20..01/31/20** and save the view.

Reference: <https://usedynamics.com/business-central/finance/chart/>

QUESTION 12

You are implementing Dynamics 365 Business Central.

You use infinite items such as water, electricity, and natural gas.

You need to set up the items.

Which item type should you use for infinite items?

- A. Resource
- B. Inventory
- C. Service
- D. Non-Inventory



Correct Answer: D

Reference: <https://dynamicsuser.net/nav/b/peik/posts/using-infinite-components-in-a-dynamics-365-bc-production>

QUESTION 13

Two cash receipts were applied to a posted sales transaction. The first receipt was applied in error.

You need to remove the first cash receipt from the posted sales transaction.

Which set of steps should you perform?

- A. 1. Navigate to Unapply Entries from the relevant customer ledger entry.
2.
Unapply the second payment.
3.
Unapply the first payment.
4.
Apply the second payment to the customer ledger entry.
- B. 1. Navigate to Reverse Transaction from the relevant detailed customer ledger entry.
2.
Reverse the second payment.
3.
Reverse the first payment.
4.
Apply the second payment to the customer ledger entry.
- C. 1. Navigate to Reverse Transaction from the relevant customer ledger entry.
2.
Reverse the second payment.
3.
Reverse the first payment.
4.
Apply the second payment to the customer ledger entry.
- D.



1. Post a reversing Cash Receipt and select the customer and relevant payment entry.
2. Navigate to Unapply Entries from the relevant customer ledger entry.
- 3.

Unapply the payment.

Correct Answer: A

Reference: <https://docs.microsoft.com/en-us/learn/modules/enter-payments-dynamics-365-business-central/3-unapply>

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